



2020

# Annual Report

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# Table of Contents

## Contents

Table of Contents .....	2
Agenda .....	4
Mission Statement .....	5
Core Values .....	5
Senior Pastor’s Report .....	6
Associate Pastor’s Report .....	8
Care & Prayer Ministries .....	10
Pastoral Acts .....	11
Worship Ministries.....	12
Music Ministries.....	13
Organizational Chart .....	14
Christian Education .....	16
Sacramental Education .....	16
Sunday School .....	17
Child Life Ministries.....	18
Discipleship Training .....	19
Youth Group.....	21
Hospitality .....	23
Neighborhood Outreach .....	23
Good Samaritan Fund Report .....	24
Serving In Action .....	25
Global Partners .....	26
President’s Report.....	27
Minutes: Annual Meeting, February 16, 2020.....	30

2020 Highlight Summary of Council Action .....	32
Endowment Committee.....	34
Facilities and Maintenance Committee .....	36
Stewardship Committee .....	37
Debt Reduction Campaign .....	39
Nominating Committee .....	40
2020 Financial Report .....	41
Spending Plan 2021.....	43
In Memoriam .....	44
2020 Monthly Mission Envelopes .....	44
100 <sup>th</sup> Anniversary Committee .....	45
Simply Giving – Giving Made Easy .....	47

# **Agenda**

February 21, 2021

Call to Order

Opening Devotion

Approval of Minutes

2020 Annual Meeting

Report of the Nominating Committee

Elections

Congregational Council

Finance, Nominating, Personnel Committees

Old Business

Review of 2020 Financial Report

Review of Annual Committee Reports

New Business

Proposed 2021 Spending Plan

Other

Adjournment

Closing Prayer

## **Mission Statement**

Helping people make a life-changing connection with Jesus Christ, St. Luke's is a faith community committed to Connecting, Growing, and Serving.

## **Core Values**

Adopted April 17, 2019

Honoring God and serving Jesus Christ:

1. We share Jesus Christ and make disciples.
2. We worship God together.
3. We are curious, courageous, and open to the Holy Spirit.
4. We celebrate children and lift up families as they are.
5. We practice kindness and uphold the dignity of each individual.
6. We are committed to being an inclusive community of grace.
7. We stand ready to serve and advocate for our neighbors.
8. We honor our past and look to God's future for us.

## Senior Pastor's Report

*Righteousness will be reckoned  
to us who believe in him who raised Jesus our Lord from the dead,  
who was handed over to death for our trespasses and was raised for our justification.  
Romans 4:24-25*

Siblings in Christ,

Believing that God brings life from death is a core principle of the Christian faith. We declare that we believe that God raised Jesus from the dead and we trust that God does the same for us. God brings life to the places of death and destruction. This gives us hope and calls us to trust that no matter how dark the days may be, God's new life is always coming for us.

We have walked the days of COVID in faith. We know that they are not the end, but a struggle that we must endure. We believe that even as it stalks its way through us, God is preparing us for new life. So, we wait with anticipation and yearn for the day to come when what is wrong will again be made right. God will do this among us. Already we see it happening: vaccines are being administered among us. God is good and will raise us up. So, we enter this new year with hope that newness is coming into our midst.

It's been quite a year. We went from Ash Wednesday's dark reminder to a congregational "shut down." We heard the words spoken, "Remember that you are dust and to dust you shall return." Then, everything shifted for us. As a congregation we began learning new ways of what it means to be a church. Our basic ministries continued, though we were not in the building for our weekly worship.

I am proud that we continued our ministries. Worship moved online. Funerals and weddings continued, but in new ways. We ministered to those in need. We continued to gather and study together in small groups. We learned to adapt. Even as everything shifted, God sustained us in hope.

A year ago, in my pastor's report, I called us to remember that growth results in disruption. I reminded that a seed must burst out of its stable shell for growth to happen. That shoot must push aside dirt before bursting out of the soil. Growth, I reminded, is disruptive.

Now, I remind you that disruption can result in growth. It calls us to trust that God is leading us forward, even as uncertainty causes fear. When God leads us forward, we grow in faith and obedience. God has certainly called us forward this year. God continues to call us, continues to feed us as His people, and challenges us through the Holy Spirit, to look to Him for our future.

Think of the growth we've experienced this past year. These things are not small:

- We re-learned what it means to be a worshipping community outside of its building.
- When we couldn't worship in the building, we began worshipping online. This involved significant learning. We stumbled our way through it and received the guidance of the Holy Spirit to help us learn what to do to offer worship in a new way.
- When we found that worshipping online is too isolating, we relearned how to worship outdoors, moving our Sunday gathering into the park. To do this, we had to keep learning: We gathered, purchased equipment, and learned how to live-stream.
- When the weather made worshipping outside too cold, we began experimenting with drive through Holy Communion, while continuing our online worship services.
- We've learned to conduct Bible studies online, hold meetings via Zoom, and more.
- We've learned to let go of certain things, even as we yearn for their return.

The Coronavirus is a disruption among us. This disruption has caused us to trust God to help us move forward. Forward we have moved. In the coming year, we hope to move into whatever normal will look like. Always, we will be a congregation that is helping people make life-changing connections with Jesus Christ.

I give thanks for the many teams with whom I work. I am thankful for the church council and the difficult deliberations we have had this year. I am thankful for the wonderful staff with whom I have the pleasure to serve:

- This first year with Pastor Bogie has been an awesome adventure of relearning what it means to be pastors serving the church. Working with him has been a joy and an adventure.
- Michael Schaner continues to be an incredible partner in ministry. He continues to provide excellent music while serving as a critical member of the staff.
- Jennifer Dopke has finished her first year in the office. She regularly lives up to her honorary name: Jennerific.
- I am thankful for the hard work and dedication that Cindy Maigatter shows every week. She is an incredible asset to our church in her role as Financial Administrator.
- Laurie Rohrwasser continues to show a strong passion for caring for our people. She embodies her role as Care and Prayer Coordinator.
- Our Youth Director, Cari Buskel-Thompson, is working with our youth in strong ways. She and Pastor Bogie continue to hold youth events and Discipleship Training. Her work with these two programs are critical to their success.
- Courtney Stangl and Liz Andersen continue to lead the ministries of CLM with a high level of professionalism and care. I am proud of the work they lead on our behalf.
- Brian Zubek and Mikey Schubert continue to care for our facilities in their roles as custodians. Our buildings are clean, safe, and well organized because of their hard work.

Finally, I extend gratitude to the people of St. Luke's. It's been a difficult year. I appreciate the grace extended to us as a staff as we've learned, adjusted, and experimented. We continue to help people make life-changing connections with Jesus Christ because of your constant and consistent support. I feel your prayers for our ministry and know that you are working alongside us to make sure that the mission of St. Luke's flourishes.

May God continue to bless you and hold you in faith. For, in trusting the new life that comes through Jesus Christ, we are found to be right with God.

In Christ,

**The Rev. Dr. Lindsay Paul Jordan**

Senior Pastor

## **Associate Pastor's Report**

*For God did not appoint us to suffer wrath but to receive salvation through our LORD Jesus Christ. He died for us so that, whether we are awake or asleep, we may live together with him.*

*Therefore encourage one another and build each other up, just as in fact you are doing.*

*1 Thessalonians 5:9-11*

Dear sisters and brothers in Christ:

Thank you all for the continued support of the ministry here at St. Luke's Lutheran Church. My family and I are thankful for your love, guidance, and care over this last year. We are happy and honored to be part of the story of St. Luke's.

It is hard to believe that it has been a year already. It has been a hope of mine to build a relationship of trust with the good people of St. Luke's over the past year. This process has begun but it has not been easy with the constraints of COVID-19. There will always be space for growth with our relationship together, but I feel that we have grown tremendously together as people serving God over that last year. As one of your pastors, I will continue to work on building a relationship of trust with the good people of St. Luke's.

Being new to this community, with the year we have experienced, it can be hard to get a feel for where the congregation has grown over the last year. Last year was not was not an easy year, but even though it was a more challenging year, we still have been slowly but surely growing as a congregation. This has been seen through some new faces, some new members, and a deeper sense of being a family under God even during this time of COVID. The continuation of our growth is important for our future through generosity, online worship, and someday, indoor in-person experiences. Through our growth together as a congregation, we

will be able to get through serious storms that may have devastated us in the past. This is an awesome strength for this congregation, at this present time, but it is also something that can continue to grow for the future. I believe this is because each time we come together as God's people in or outside of worship our confidence grows as people of God. My heart is filled with joy as I see this congregation working for the greater good of the gospel, which includes justice for all. I have seen this congregation roll up our sleeves and dig into God's work as disciples of Jesus Christ.

A great example of being able to "dig in" has been our support of local and global ministries. A great local success story of this congregation is the "Backpacks for Whittier" mission. The backpacks are an example or a sign of how St. Luke's can be champions of the gospel. An excellent example of our global ministries is our partnership with our brothers and sisters of Tanzania. One major benefit of being a larger congregation is we can get work done. I believe this is an example of being good stewards of God's gifts to our community. As a congregation, because of your generosity, we are positioned to be able to do ministry that other churches are unable to achieve. This is an awesome gift for our immediate community, but this gift reaches far past our immediate community. It would be a tragedy if St. Luke's was not where it stands today for our community, the greater community of the United States, and the greater community of the world.

As one of your pastors, I will work with Pastor Jordan to continue to build up this congregation and our relationship with our neighbors. However, we need your help in the spread of the gospel. This community is too big. There is too much for your pastors alone; we need your hands, heart, and help to proficiently engage the needs of God's children. The pastoral office of St. Luke's will always work on growing this congregation, as well as spreading the gospel in the world. But once again, this cannot be done just by the pastoral office. Your story is imperative to the spreading the gospel of Jesus Christ. God calls us during all times of life to lift our voice in proclaiming the good news of Jesus Christ. We hear this with Elizabeth, the mother of John the Baptist, who was barren and gave life with God's blessing. This is also true with Mary, the mother of Jesus, who was young, inexperienced, and considered powerless in the eyes of society. Yet, through their stories, God has pointed out that we can be called during all times of life to proclaim the good news of Jesus Christ. This call may be overwhelming at times, but it is also a great blessing that is life-giving. God blesses us during all times of life to proclaim his good news in a way that we all can succeed.

There is a feeling of great hope in this community as we continue doing God's work with our hands even during this time of COVID-19. My family feels extremely blessed and honored to be part of the story of St. Luke's. My family and I find joy being part of this community, and we look forward to the years ahead as we continue merging our stories together as we spread the gospel.

Thank you so much for your love, support, and care during this last year!  
The pastoral office will continue to serve this congregation and God as we spread the good news of Jesus Christ together.

Peace and blessings to all,

**Steve Bogie**, *Associate Pastor*

## **Care & Prayer Ministries**

Dear Brothers & Sisters in Christ,

The year 2020 certainly provided us with many challenges. Some of those challenges forced us out of our comfort zone to embrace another way of communicating and living. Some challenges left us with few choices or alternatives, while at the same time we discovered opportunities not utilized before. This was true in both our personal lives and within our ministry as well.

The one thing that never changed are the promises of God to be with us, and indeed he was and is!

### **Care Team**

Due to the pandemic, care facilities were closed to all but emergency personnel and employees of the facility. Out of concern for our homebound, visits were extremely limited until the last few months when our pastors and one team member visited as they were able. Phone calls were being made to those who had the ability to converse. This isn't the ideal situation and is frustrating for all. We continue to use varied opportunities to communicate with our members who are not able to be out and about. Currently we have 25 people on our home-bound list.

### **Grief Ministry**

If you are aware of someone who has lost a loved one this past year, please reach out to them and let them know they are not forgotten. Funerals indeed are for the living. The support, the hugs, the sharing of memories are vehicles to bring about healing. We were limited as to what we could safely do for funeral services this past year.

Grief Ministry provided small Trees of Remembrance to 28 family members who lost loved ones in 2020.

### **Prayer Team**

Our Prayer Team is made up of 24 dedicated people who have made a commitment to pray for the needs of others. Prayers come to me in varied ways. I then email those requests to our

Prayer Team. There are times I may send 2-3 emails in a day depending on the requests that come in. We are always in need of others to join us in this ministry, please contact me for more information.

This fall I began a study on prayer using Shelia Walsh's book, "Praying Women".

### **Van Riders**

Due to the pandemic, van rides have been suspended.

### **VBS**

Though not under the umbrella of Care & Prayer Ministry, this summer I, along with 6 very dedicated and faithful ladies, created F.R.O.G. (Fully Rely On God) virtual VBS. It was developed for the use of people of all ages. New materials were released weekly during the month of August. A website was created, music and craft/activity ideas were provided at no cost, and service project ideas were shared. Website analytics told us 157 different devices were actively involved from 4 states and Tanzania.

In Faith,

**Laurie Rohrwasser**

Care & Prayer Ministries Coordinator

## **Pastoral Acts**

<b>Pastoral Acts</b>	
Weddings	1
Funerals	18
Baptisms	12
Members Confirmed	11

### **Weddings**

Shelby Mellantine & Kyle Poquette

### **Baptisms**

Logan James Freiman  
Amelia Lynn Michaela Nauman  
Daniel Jaeger Smith  
Collin Mitchel Arreola  
Kinley Green  
Brecken Green

Riley Andrew Stein  
Maxine Joan Tesch  
Grace Lynn Marjamaa  
Aevie Rae Valentine  
Aria Lynn McAvoy  
Adelyn Rae Petrie

## **Funerals**

Norma Knee  
Brenda Leigh Lawrence  
Loren Joseph Emery  
Janice Diane Greuel  
Karen Sue Matsen  
Philip Lewis Helker  
Shirley Irene Vogt  
Charles E. Putz  
Shirley Mae Harrits

Lois Behling  
John J. Maile  
John David Steiner  
Catherine T. Douglas  
Ethel Weiss  
Myrtle Ester  
Carla Smith  
Helen Faultersack  
Marlene Murphy

## **Confirmed Members**

Mathew Victor Adent  
Emilia Anne Houle  
Nevia Kya Levenhagen  
Kaitlyn Marie Petrie  
Dominic Ian Richlin  
Ella Kathryn Skogman

Alex Edward Tank  
Chloe Marlene Tonn  
Ethan Christopher Welch  
Jacob Jon Kaepernick  
Natalie Marie Warnes

## **Worship Ministries**

Worship is at the heart of the Christian faith. In our services, we give thanks to God for all the goodness God has poured out for us, we praise God with uplifted voices, we pray for God to be active in and among us in general and specific ways, and we receive our Lord as he comes to us in the sacraments. Worship establishes us in the faith, feeds us for the journey, and expresses our love of and trust in God.

Because worship is at the heart of our identity, it has been difficult to worship in new ways because of the pandemic. Yet, we have learned to lead worship in a virtual format, hold worship in the parking lot and Cutler Park, and receive the sacrament in our cars. We have adjusted the best we can, given the circumstances we have faced.

Plans are ready for the return to in-person worship. The Church Council has been building a task force to implement those plans, so that when COVID spread has diminished sufficiently, we can resume in-person worship. Until that time, we ask for your patience and prayers. Trust in Christ's leadership and continued positive attitudes will carry the day and help us persevere during this trying time.

**Pastor Jordan**

## Music Ministries

Dear members of St. Luke's Lutheran,

Thank you for your continued support of the music programs in 2020!

As we all know, this year changed so many things, including the music programs at St. Luke's. In this pandemic singing with others in the same room is one of the most dangerous things we can do. Which meant rehearsals in person had to stop. But we have made the switch to virtual rehearsals and gatherings this year.

Our Music and Fine Arts Series was fortunate to host the St. Olaf Handbell Choir in a solo concert in February. We also hosted a joint concert with the Luther College Aurora choir, Wartburg College Castle Singers, and Ankeny High School Concert Choir in March as a preview of the American Choir Directors Association convention held in Milwaukee. Thank you to everyone who hosted students, helped prepare the meals and receptions for the concerts as well.

Sadly, we had to cancel other events, but we look forward to the day when we can safely host events in person again.

During the summer and fall we were able to hold worship services in Cutler Park, and we consistently had good attendance. Our virtual worship services have been recorded and posted each week. And during the week I posted a hymn sing video that related to the upcoming week's lectionary texts so people can sing at home.

In the fall we started virtual rehearsals on Zoom for our music ensembles. Joyful Noise and Saints & Sinners meet weekly, with our adult ensembles meeting twice a month. It has been a new challenge to lead rehearsals on Zoom, but the connections have been what matters most in these rehearsals. Joyful Noise and Saints & Sinners did a virtual choir on Christmas Eve of *I Saw Three Ships*.

I started posting virtual mini recitals for the seasons of the church year on the Music & Fine Arts Series Facebook page and the St. Luke's Vimeo page. These will continue through the spring.

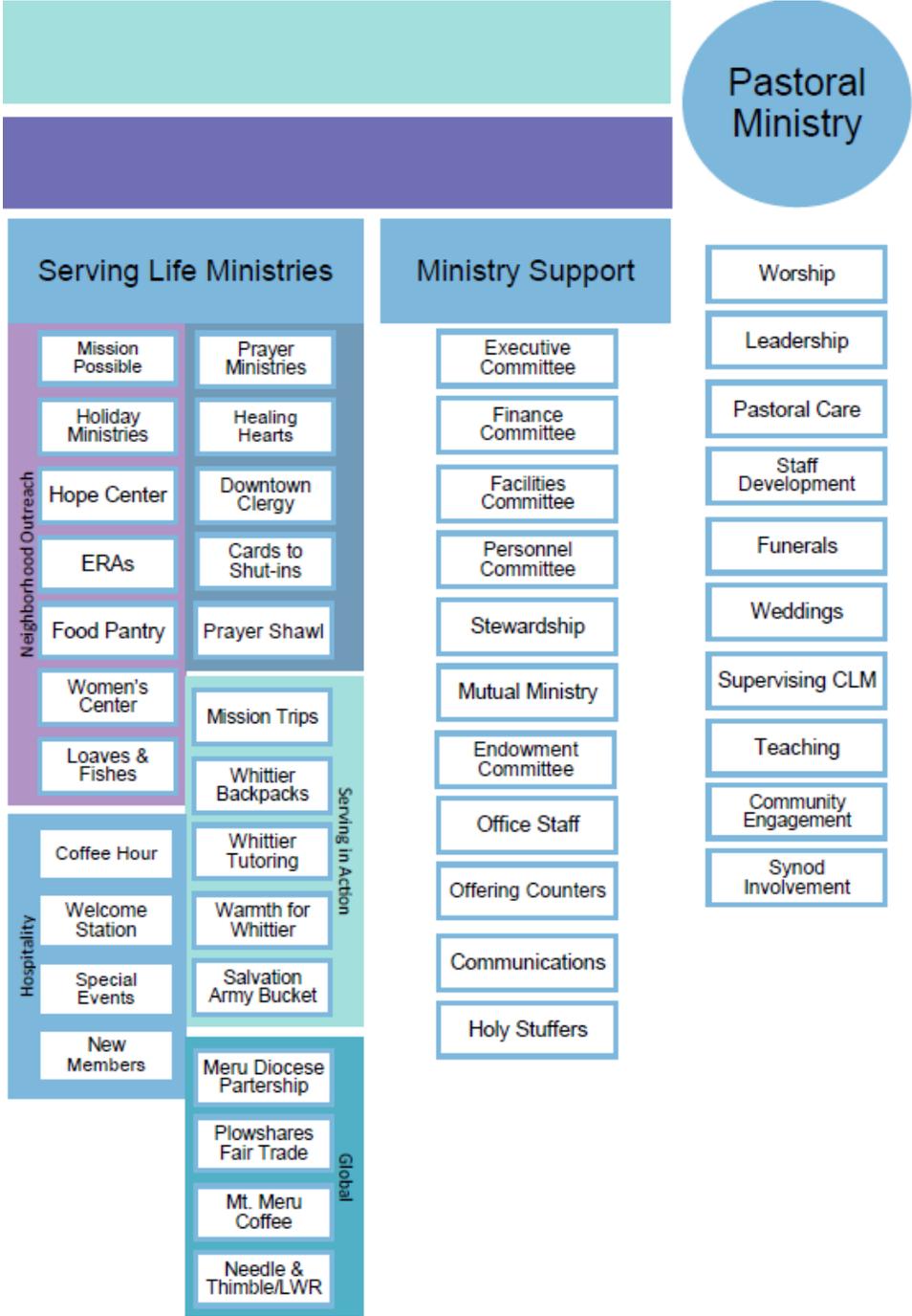
While I do not know what the future may hold, I do know we will be able to sing and make music together again at some point. And I look forward to that time with so much anticipation. Thank you for your continued support of the music ministry here at St. Luke's Lutheran Church. I am eternally grateful for your support.

Respectfully submitted,

**Michael Schaner**

Director of Music Ministries





## **Christian Education**

As the Holy Spirit calls us to follow the good news of Jesus Christ, we are invited to learn from the life of Christ. Through our learning experience, we grow closer to following the will of God. St. Luke's provides experiences that help to foster living a life centered in Christ. At St Luke's, we help people make life changing connections to Jesus Christ through small group experiences. These groups help to foster a faith that can be lived out even during this COVID-19 season.

These are St. Luke's offering towards a faith-growth experience:

We offer these small-group, faith-growth experiences for you:

Search Bible Study	9:30 a.m. via Zoom
GIFT	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesdays, 7-8:30, via Zoom
Women of Faith	2 <sup>nd</sup> & 4 <sup>th</sup> Thursdays, 6:39-8:30, via Zoom
Book Club	1 <sup>st</sup> Tuesday, via Zoom

Peace be with you,  
**Pastor Steve Bogie**

## **Sacramental Education**

The Sacraments of Baptism and Communion are gifts that are given to us by God. Through the Sacraments we are given life abundantly because of our connection to Jesus Christ. We may not fully understand the gift of Baptism and Communion, but the gifts from God do not depend on our understanding. Moreover, we are better able to engage the grace that is given to us through the gifts of Baptism and Communion because of sacramental education.

This year, even during this season of COVID-19, the pastoral office met with people preparing for Baptism. Consistent with years past, we provide age-appropriate materials for families to take home as they move toward the baptismal font. The pastoral office continues to hope for the future that we will schedule these types of conversations in a group setting. This will help to build a community within the community. In 2020, we assisted 11 families as they prepared 12 people for Holy Baptism.

Due to the season of COVID-19, Communion education was postponed for a later date. We will continue to plan, pray, and find a way to make Communion education come to life for the spring of 2021. It has not been decided as of yet how this event may take place-either in person or virtually, but we will offer some form of Communion education this year. We are looking forward to walking with our youth as they are trained to be able to receive their First Communion.

Peace be with you,  
**Pastor Steve Bogie**

## **Sunday School**

I believe that this year for Sunday School has been more difficult. When I first met with our group of *awesome* educators for Sunday school, there was a sense of frustration, confusion, and maybe even burnout. The teachers have felt that they have been outside of the church without much support. They felt there was a need for better communication between church and Sunday School. My hope for this group, when we started to walk together, was to provide a space to communicate their feelings. I believe we have succeeded in this space, and there is a more open forum to communicate our feelings. There is still some work to be done to better facilitate a more comfortable space between church and Sunday School.

2020 has helped in some ways with the season of COVID-19. It has helped us to better imagine the importance of Sunday School education, and for this year “relationships” are the theme that will carry us for the rest of this Sunday School year. The Sunday School team understands the importance of being a recognizable figure from St. Luke’s. Our teachers’ faces have become our greatest gifts for our Sunday School students. The comfort of a friendly face is imperative right now during this time.

There is some tension with understanding why we do something that does not seem to garner much response. Engagement has not been the same since the season of COVID-19, and it can be difficult to understand why we put energy into something that does not get a response. To help this issue we have focused on anchoring down on our relationships with our students, and how we provide comfort during this strange time.

As a leader within our Sunday School I can be a witness to the great work of our teachers. This is a time where our teachers have recreated the wheel to be able to provide an educational experience for our youth. I want to invite everyone to lift up our teachers. They are bearing the burden of this struggle on their shoulders while still trying to navigate their own lives.

What I see for the rest of this year is an experience of Sunday School that will continue to be virtual. However, we are going to lessen the load on our teachers. The Sunday School team will provide two weeks of education per month. How this will unfold will be left up to the teacher.

We will still have supply packets sent to homes so our youth can continue their Sunday School education. We will also have available these lessons online throughout the month. If anyone that has not received a Sunday School packet, and wants the materials sent to their homes, contact Pastor Steve via email.

Peace be with you all,  
**Pastor Steve Bogie**

## **Child Life Ministries**

What a year this has been! While it was definitely not the year we expected, CLM managed to roll with the changes and ended up with a lot of positive updates to our center. Although our preschool and 4K had to “go virtual”, our childcare was able to stay open the entire year. During the Safer at Home period, we ran the center with 14 staff and 30 children of essential workers. When staff weren’t working directly with children, they painted the hallways and classrooms, did deep cleaning, and created a new staff office and sensory room. Our CLM staff were proud to be recognized as essential workers!

One of the most exciting parts of 2020 was being able to work with the Department of Children and Families (DCF) to get extra funding (similar to grants). As of the end of December 2020, Courtney has applied for and received a total of \$154,000. This money came with very specific instructions on how the money was to be used, including helping essential worker families afford care, giving teachers hazard pay, helping with utilities, and purchasing additional portable sinks and other necessary cleaning supplies.

Our School District of Waukesha 4K 2019-2020 year ended abruptly in March. Mrs. Bellows kept in touch with her students as much as possible and sent out home packets to work on at home. However, we were able to bring the kids back for individual graduations and a chance to say goodbye to their teachers in June. This school year started as normally as possible in September. We had a few students that decided to skip 4K this year and 5 who chose to start the year virtually, 3 of whom started back in person with us on November 30. We were also given iPads through the District for our students to use when virtual due to quarantines. Enrollment has begun already for the 2021-2022 school year!

The 2019-2020 Preschool year was cut short due to the “Safer at Home” order. The teachers recorded videos and activities for the children to view online during these few months, and we were able to reconvene for one week in June as a “final farewell” to the school year. Children and teachers loved spending a few more days together to finish out the year.

Our 2020-2021 Preschool year is off to a great start. The children and teachers are all happy to be in school, although it took some time getting used to our “new normal.” Class sizes are smaller this year to keep everyone safer, classroom volunteers are no longer a part of our daily routine, and our school year has taken on a much larger virtual presence than normal. Virtual parent communication, virtual conferences, even a virtual Christmas concert! We are blessed to have families and a congregation that support us and our mission through it all.

Our CLM Pandemic Task Force was created in March and has been meeting regularly to keep up on CLM policies, CDC & Health Department recommendations, and other information. As a task force, we have come up with policies and procedures to help keep our staff, children, and families safe as well as keeping the center open for our working families. We’ve created neighborhoods in order to keep cross-over between staff and children to a minimum, limited

class sizes to smaller groups, added handwashing stations to every classroom, the main entry, and in front of the office, set up a check-in station so that all staff, children, and adults are temperature checked before entering, and put in extra cleaning of classrooms. Our efforts are working- we've only had to quarantine small groups twice since this whole thing started!

Sending many blessings and well wishes for health and happiness to all of you!

**Courtney Stangl**, CLM Director

**Liz Anderson**, Preschool Administrator

## **Discipleship Training**

Discipleship Training (DT) is St. Luke's ministry to middle school youth in grades seven and eight and those in the fall year of their ninth-grade year. Youth in Discipleship Training participate in Affirmation of Baptism in the fall of their ninth-grade year. Discipleship Training helps youth engage scripture and topics of faith, using a Lutheran lens to help youth grow as disciples of our Lord Jesus Christ.

Discipleship Training operates with the following goals in mind:

1. Assisting youth to make life-changing commitments with Jesus Christ.
2. Encourage youth to deepen their involvement in this faith community so that they might connect, grow, and serve in and through St. Luke's.
3. Provide opportunities for youth to explore the Christian faith.
4. To encourage youth to develop life-long faith practices.
5. To assist parents in the on-going commitments made in Holy Baptism: "to teach [the newly baptized] the Lord's Prayer, the Creed, and the Ten Commandments... to nurture them in faith and prayer... to place in their hands the holy scriptures."
6. Provide social activities for youth in grades seven and eight to encourage youth to engage in Christian fellowship.

2020 brought a unique set of challenges to everyone when COVID-19 hit and life as we knew it came to a screeching halt. DT came to a screeching halt in February 2020 as all non-essential activities were cancelled and everyone was asked to stay at home except for essential activities. The spring 2020 DT classes were cancelled as we all scrambled to adjust to our new daily life – students were faced with overcoming the challenge of adapting to a virtual learning environment with little to no preparation for school and we were cognizant of the demands and stress that our students were facing. As we moved into the summer, the Safer-At-Home orders were still in place and the pandemic was still impacting all our decisions. Unfortunately, the pandemic caused the cancellation of all summer activities for DT including the planned summer trip to Camp Okoboji. In the fall 2020, we began holding DT classes, but with new social distancing protocols in place to keep our youth safe. Our focus for the year is relationships - relationships with God and one another. We currently have two first year students and six second year students participating in DT.

COVID-19 also impacted the third-year students' final semester and affirmation service. We felt it was important for these students have to the opportunity to affirm their baptism and celebrate this important milestone of their continuing faith journey. We broke the class into two in-person weekly sessions and offered a remote option for attendance. Because the church was closed for in-person worship services and groups of more than 10 people, we held individual Affirmation of Baptism services for each student, recorded them, then shared the services online so that families, friends and the congregation could celebrate with these students.

On October 25, 2020, the following ten third year students affirmed their baptismal promises in front of family.

Matthew Victor Adent	Dominic Ian Richlin
Emilia Anne Houle	Ella Kathryn Skogman
Jacob Jon Kaepernick	Alex Edward Tank
Nevia Kya Levenhagen	Chloe Marlene Tonn
Kaitlyn Marie Petrie	Ethan Christopher Welch

On November 8, 2020, the following third year student affirmed her baptismal promises in front of family.

Natalie Marie Warnes

### **Areas of Growth**

- Increase parental involvement via DT Hosts, DT Coordinators, and Chaperones for outings once those opportunities are available again.
- Develop a DT mentor/teacher team to surround youth with caring adults.
- Provide opportunities to encourage youth to make connections with their church family as it takes a community to raise youth into caring adults who can see the special gifts that all have to offer.

### **Goals for 2021 and the Future**

- Develop a stable team of DT mentors/teachers.
- Summer trip for Middle School youth.
- Expand service opportunities for youth. Incorporate service and giving back into the youth's regular routine.

### **Summary**

I would like to thank all the parents that have been flexible and willing to let us try new things as we figure out what works (or does not) and for making sure that their youth are participating in DT. A special thank you to Pastor Jim Durnil for his support and sharing his time and talents with our DT youth and to Pastor Steve Bogie for being a partner helping to navigate these life changing times with grace and laughter.

This is an exciting but challenging time in DT. We are at the beginning of developing a program to meet the needs of our middle school age youth while exposing them to all of the various ways that they can find their niche and plug in to a caring church community. Allowing them to be themselves and know that they are a child of God – each unique and loved – just as they are no matter what.

Submitted by  
**Cari Buskel Thompson**, Youth Director

## **Youth Group**

HS Youth Group is St. Luke's ministry to high school youth in ninth thru twelfth grades. Youth group helps high school youth to experience faith in communities that connect with one another, grow in their Christian faith, challenge them to look beyond themselves and see the world and where they can make a difference. We strive to give them a safe and caring community that is a foundation that they can build on as they explore and develop their unique talents and gifts.

Each year one of the major highlights for the high school youth is the annual summer trip. In recent past years, we have gone on traditional mission trips to Georgia, Colorado, New York and West Virginia. In 2020, we were scheduled to take a different summer trip – a wilderness backpacking in the Colorado Rockies thru Sky Ranch Lutheran Camp. It was a trip that was to focus on challenging the youth physically as well as helping them to grow spiritually as they explore the glory of God's creation. Preparations were in motion. The youth had just held a highly successful spaghetti dinner and a silent auction fundraiser in late February. The students, under the tutelage of Dave Cerroni, learned how to make spaghetti sauce and meatballs from scratch. The dinner which immediately followed the Saturday evening service was well attended and a good time of Christian fellowship was had by all. Two weeks later, COVID-19 hit the US and the world changed for our youth as well as everyone else. Schools, churches and businesses were closed. Everyone was scrambling to transition to a virtual environment with little to no notice, and all but essential workers were under Safer-At-Home orders. Face masks, sanitizers and temperature checks would shortly become the norm. One of the casualties of COVID-19 was the summer trip. After monitoring the situation as well as the various hotspot zones in the US (many of which we would have traveled through on the way to Colorado) and remembering one of our priorities of keeping our youth safe, we made the difficult decision to cancel the 2020 High School Summer Mission Trip, as well as the majority of youth activities.

Starting in Fall 2020, we felt it was important to find ways that the youth could meet in-person while remaining as safe as possible and start to add a little "normal" activities back into our

daily lives. We found a way to offer a youth tradition with a social distancing twist – cinnamon rolls became curbside cinnamon rolls. It was wonderful to see the youth and the congregation members interacting again. Our focus for 2020 became relationships – relationships with God, between the youth and between the youth and their neighbors. In November the youth group spearheaded a youth-led food drive for the Waukesha County Food Bank in conjunction with the Sunday School children and CLM. Rather than just collecting food donations from church members and CLM families, the youth voted to take the funds raised at their November curbside cinnamon roll fundraiser and go shopping to make 10 Thanksgiving baskets with all the fixings for a Thanksgiving dinner as well as a gift card for turkey. The baskets were then distributed by the pastors to some of our St. Luke's families experiencing need at this time. The youth wanted to make sure that they were taking care of their St. Luke's family as well as our neighbors in the Waukesha community.

We began to meet again – outside at first then inside upstairs in the church building once the Wisconsin weather forced us inside. We look forward to when we can finish remodeling the youth room and get back to meeting there on a regular basis.

### **Areas of Growth**

- ❖ Encourage Youth participation in the ministries of St. Luke's.
- ❖ Develop a group of adults that focus on supporting and developing the youth programs at St. Luke's.

### **Goal for 2021 and the Future**

- ❖ Give high school youth a safe and caring community that provides a foundation on which they can build lasting relationships as they explore and discover how to use the unique gifts that God has given each of them.
- ❖ Challenge them to dig deeper into their faith and ask the hard questions then walk beside them as they grapple with finding the answers.
- ❖ Expand service opportunities for HS youth – incorporate into the regular youth programming.
- ❖ Increase youth involvement in the various ministries of St. Luke's.

### **Summary**

2020 was a year of uncertainty and unknowns as well as much patience and grace for the youth program at St. Luke's. Many of the plans we had for 2020 fell victim to COVID. Many of the typical high school experiences were cancelled or placed on indefinite hold. The news was scary and uncertain as well as confusing at times. The youth adapted and accepted all the new changes. They were patient with parents, teachers and other adults as they struggled to face the same challenges. Many faced disappointments as their plans were cancelled or postponed then changed significantly. Over 2020 we walked together and have grown through the good times and the challenges. We continue to work on building a youth program that is relative

and meets the needs of our high school youth. It is a learning process with some bumps along the way as well as a lot of trial and error, but ultimately done with one goal in mind: to always love on the youth and make sure they know that they have a place no matter what else is going on in their world. I, personally and on behalf of the youth, want to thank the whole congregation of St. Luke's for all the support you have given us and all our crazy ideas.

Submitted by  
**Cari Buskel Thompson**, Youth Director

## **Hospitality**

### **Primary Ministries:**

Creating and maintaining an atmosphere of hospitality  
Fulfilling duties at the Welcome Station as needed  
Hosting and greeting at special events  
New Member process and follow-up

### **Hospitality Team Activities prior to COVID-19 activity suspension:**

- Assisted with Sunday morning coffee, as needed.
- Provided and served meals for B.L.A.S.T.I.N.G. Zone.
- Assisted with the Loaves and Fish lunch at the Hope Center.

### **The team hosted, coordinated, and participated in the following church events:**

- Hosted welcome treats for Pastor Bogie and his family (January).
- Served dinner for the St. Olaf Handbell Choir (February).
- Served dinner for the Luther College Aurora Choir (March).

## **Neighborhood Outreach**

### **Primary Ministries**

Holiday Ministries  
Shelter Meals  
Partnerships  
*HOPE Center, ERAs, Food Pantry,*  
*The Women's Center*  
Loaves and Fishes

2020 certainly presented its challenges to reach out and to serve and advocate for our neighbors.

Yet, despite our inability to gather together, the St. Luke's faith community continued to step up and share time, talents and gifts with those in need – as individuals and together.

Early in the year, we served meals at the Overflow Homeless Shelter and at Loaves and Fishes. We worked in the Clothing Shop at the HOPE Center and volunteered within the COVID restrictions and guidelines where we could, packing backpacks, knitting hats, mittens and scarves, raking leaves, cleaning gutters and trimming bushes.

It's exciting to see folks find ways to reach out, all working to help ease the way for others – and – enjoying their tasks.

Holiday Ministries touched families in the community. There were warm hats, scarves and mittens for children at Whittier and tea, coffee and hot chocolate for the staff. You provided gas cards, clothes and toys for several families with a connection to St. Luke's. You shared, cared and loved!

Special thanks to Diane Voit and Don French for their dedication to the students and teachers at Whittier and for moving forward with St. Luke's participation in the Blessings in Backpacks programs.

Thank you for your generosity as you responded to the call for "100" as we began our 100<sup>th</sup> anniversary as a faith community in downtown Waukesha. In the following months, look for more opportunities to celebrate God's blessings with others.

In 2021, we pray that we may gather together for opportunities to reach out and serve somewhere in our community. One step at a time, we can make a difference! We also invite you to share your ideas about ways we can reach out and be a positive force in our community. We're confident there is a place to serve for one and all! The reward is so great!

### **Neighborhood Outreach**

## **Good Samaritan Fund Report**

The Good Samaritan Fund is a vital ministry that provides support and assistance to neighbors in need. When people struggle, they often turn to the church for support. This year the fund helped many people. Together, we:

- Helped a family secure housing by providing funding for a security deposit.
- Helped five families with housing through rental and utility support.
- Helped with food and medical support for dozens of households.
- Provided lunch money for students at Wittier Elementary and Les Paul Middle School.

- Supported our congregation’s efforts to provide “Blessings in a Backpack” – weekend food for families in need through Whittier Elementary.

\$6,859.72 in assistance was distributed in 2020.

The two years we’ve been doing this ministry have been impactful. Hundreds of people have been assisted through your generosity! We do this in response to Christ’s command: Love one another as I have loved you. Jesus poured His love out for us on the cross. We pour ourselves into the community to love and serve others, as Jesus has called us to do.

**Pastor Jordan**

## **Serving In Action**

Ministries:

- Regional and National Serving
- Mission Trips
- Whittier Partnership
- Special projects and events

Serving In Action began 2020 with a flourish ...

In February, our adult mission trip to Panama City, FL, co-sponsored by St. Luke’s, Atonement-Muskego, Dr. Martin Luther, Oconomowoc, and Christ The King, Delafield, sent 55 volunteers to the Surfside Christian Retreat to work with Fuller Center Disaster Rebuilders to help Hurricane Michael victims and non-profit organizations recover. All participants enjoyed making new friends and being God’s hands in service.

... and then the lights went out. Coronavirus changed everything.

Our Whittier Elementary partnership was very active until the end of March when the schools closed. The Backpack68 food delivery cooperative effort with the Salvation Army stopped, but Dennis and Diane Voit, who had worked with the non-profit, Blessings in a Backpack, set up Whittier as lunch drop-off point to provide food to families who could stop and pickup at the school. In the Fall, Blessings in a Backpack weekly food bag distribution continued inside the school. All in-classroom volunteering was prohibited, but Cheri Staub agreed to try virtual mentoring remotely. In October, Pastor Jordan and Principal Brandy Hart formally renewed our Whittier Elementary partnership, now almost 10 years old. The “Whittier Warmth” Christmas program to provide warm clothes to the kids and hot chocolate to the teachers and staff continued on track, and St. Luke’s continued financial support to help Whittier families in need. Other serving efforts were impacted as well. Habitat Waukesha’s build efforts stopped completely and only partially resumed in the Fall. There were no summertime volunteer opportunities.

In 2021, until vaccines are generally available and vaccinations complete, the pandemic will complicate, but not stop Serving in Action. Planning for a 2021 Annual Adult Spring Mission trip is on hold even though three hurricanes hit coastal Louisiana in 2020. Ultimately, the trip may be cancelled. The partnership with Whittier has temporarily changed but still flourishes, and our cooperative efforts with The Salvation Army and/or Blessings In A Backpack to help feed Whittier families will be evaluated. Habitat Waukesha is ramping up and will be in full swing by mid-year. And, we are examining a potential cooperative effort with Metropolitan Milwaukee Fair Housing Council to provide more low-income rental housing in Waukesha County.

Long term, we are always looking for ways to expand Serving In Action. Serving is our calling as Christians. Thank you, everyone, for your prayers and active support, both personally and financially, in our efforts to improve the lives of those in need in Waukesha. Without your full congregational support, St. Luke's could not serve at the level it does today.

Respectfully submitted,  
**Don French**

## **Global Partners**

### **Meru Diocese Partnership**

We signed a covenant with the Maroroni, Samaria, and Kilima Moja Parishes in the Meru Diocese of Tanzania in 2015. We renewed our partnership agreement with Maroroni and Kilima Moja, and Ascension Lutheran Church Waukesha signed a covenant with Samaria during our delegation visit in 2018. Pastor Jordan had planned to join the Bishop's Delegation to visit Tanzania in 2020, but that was postponed due to the global pandemic.

Our Tanzania Partnership subcommittee reviewed the priorities for our partnership in discussion with Pastor Nathan Makenge and Partnership Committee Chairperson Baraka Melitha during their 2019 stay in Waukesha. Updates to our progress are:

- **Communicate on a regular basis with our partners.** We are now using WhatsApp for frequent exchanges of messages and pictures. Highlights are shared in the Tanzania Corner in each monthly Epistle.
- **Pray for our partners.** The last Sunday in September has been designated the Common Day of Prayer and lists of prayer requests are exchanged and shared on that annual Partnership Day of Prayer. In 2020 we shared our prayer petitions in a meaningful joint Zoom session. One of our goals is to exchange prayer requests on a more frequent basis listing them in our bulletin and during the prayers that are lifted up each Sunday.
- **Design ways to help primary and secondary students with tuition, uniforms, books, and supplies.** Baraka shared a message of gratitude for the continued support to fund uniforms and tuition for students. One of the top priorities is to support education for it is the way out of poverty and the path to independence for the children.

- **Maranatha Nursery School.** The Penuel congregation started a primary school for “the babies” under 5 years old to be run at the church like we run the Child Life Ministries program at St. Luke’s. It is called the Maranatha Nursery School, and English will be taught to the little ones. Photos were shared of the opening with teachers Glory and Neema.
- **Support the Professional Development Fund for pastor, evangelist, and teacher training.** The Greater Milwaukee Synod Meru Partnership Committee has pledged to send \$20,000 each year for professional development. In 2020 we supported the December ordination of Gadiel Mungure who was born in Samaria Parish and served as an evangelist at Kilima Moja from 2008-16. Also receiving support were Godlove Jeremiah Mbise, who is in his second year of evangelist training, and Pendo Molel who was trained to be a special education teacher.
- **Explore the possibility of a water project** to provide a drinkable water source for the area that makes up the Maroroni, Samaria, and Kilima Moja Parishes and research potential funding sources. Thanks to an \$18,000 gift from Ascension Lutheran Waukesha and the manual labor of the community, a pipeline was installed to provide water to Savanna in 2019 that is working well.
- **Economic Development Initiatives.** The milling machine project at Maroroni parish has begun. Many thanks to the St. Luke’s Endowment Committee for sending \$3,750 to begin this project and adding \$750 in 2020 to complete the pledge.

### **Mt. Meru Coffee Project**

Sunday coffee sales were continued online or by placing orders through St. Luke’s for a discount. The sponsors of the Mt. Meru Coffee Hour have been limited in 2020 due to the pandemic, but we were able to celebrate some birthdays, anniversaries, special people and events.

### **Lutheran World Relief**

Needle and Thimble continued to sew quilts for Lutheran World Relief, but no truck loading occurred at St. Luke’s in October.

**Marilyn Olson and Diane Voit, Global Partners**

## **President’s Report**

Dear Friends in Christ,

Reflections on the year 2020 do not come easily. This was a strange year with more stressors than anyone could have imagined, brought on by a sudden and global healthcare crisis. On top of that, an election year filled with division, angst, fear, anger, and hate tried to divide communities in Waukesha, Wisconsin, and the entire country. We have all been under extreme pressure at home, at work, and within our community. Despite all of this adversity, St. Luke’s

Lutheran Church maintains ministry excellence thanks to you, our members, and the countless volunteers that support our hard working staff.

The year 2020 was supposed to be a “boring” year for the church. A time for settling into new routines and bolstering our ministry. After years of pastoral instability, we had established a permanent pastoral team with the calling of Pastor Steve Bogie. After years of change and upheaval, we were looking forward to stability, growth, reflection, and mindfulness where the largest project for the council was a routine review of the constitution and bylaws. At the beginning of the year, we were set to look for new ministry development and reflect on 100 years of excellent ministerial history.

But, as noted last year, a growing church that lives within the imperfect community around it must always be ready for change. And 2020 made us change rapidly! Beginning in March, St. Luke’s (and the world) began to shut down. We were told to stop coming into work. Those fortunate enough to have jobs that allowed working from home pivoted to a purely online work experience. Our children were sent home and parents suddenly became in-home teachers and IT support experts simultaneously. The church, and most businesses, made the difficult decision to stop indoor, in person gatherings.

Spring was a time of fear for the unknown dangers that COVID-19 would pose to the world, but it was also a time when we experienced a sense of togetherness as communities across the globe banded together for a common goal. Soon, it became obvious that this wasn’t going to be a few month problem, but a longer term issue. St. Luke’s pivoted towards offering online worship opportunities. Our pastors and music director, none of whom are trained videographers, found themselves thrust into a high tech world of video, lighting, recording, editing, and uploading.

Almost immediately, the Executive Committee and the Council began to grapple with and establish a risk mitigation plan to prevent the transmission of COVID during indoor gatherings at the church, always hoping that the risk of spread would become low enough for us to open the building once more. We, the council, have continued to agonize over our decisions related to COVID-19 and to adapt each month to the changing public health landscape. Throughout this year we have appreciated your continued patience, prayers, and understanding as we look for ways to be Church outside of our building.

During the Summer months, our worship team once again pivoted and we had the opportunity to gather as a community of Faith once more for meaningful worship outside the building. Now, Fall and Winter bring us further hardships that test our resilience and our resolve. We anchor ourselves in our theological traditions to always love our neighbor more than ourselves, especially the most vulnerable amongst us. Not just in our congregation but in the greater community of Waukesha, Wisconsin, the United States, and the world!

Despite all the challenges that COVID-19 brought to our worship ministry, we must remember that while the building may be closed, St. Luke's and our Church never closed! Our staff works tirelessly to bring meaningful opportunities to our members, maintain connections, try new ideas, and work together in a loving way. We should all be extremely proud of those that work within the walls of St. Luke's.

Our Child Life Ministry is as strong as ever thanks to the leadership of Courtney, her partnership with the pastors and the council, and our CLM staff. Because of her diligence and the resiliency of our staff in CLM, this vitally important ministry to St. Luke's and our community of working families never closed. Stringent mitigation standards with aggressive contact tracing were almost immediately established to meet local and statewide standards. As those standards changed, so did CLM's strategies. Keeping up on the latest rules, regulations, health codes, and needs to remain open was not a small task. Our staff exemplified the excellent ministry we have come to expect from CLM and they did it with optimism making the children and families that rely on St. Luke's feel comfortable in a time of uncertainty.

As a result of our Financial Administrator's extreme eye to detail and awareness of opportunities presented by the Paycheck Protection Program (PPP) passed in Spring by Congress, St. Luke's managed to avoid laying off, or furloughing without pay, any staff members as a result of the pandemic. This was not the case with many businesses and churches in our area. A combination of your continued stewardship to the ministry of St. Luke's along with the PPP kept our staff employed and our community strong.

Despite all of these challenges, our Faith and community will overcome adversity. This is not the first time nor the last time that we will be challenged to adapt quickly to a diverse and changing planet. Challenges will always be present within our walls, within our community, and within the world.

We should remember to be thankful for our worship ministry as Pastors Bogie and Jordan, along with our Music Director, Michael, offered all of us the opportunity to worship in new ways. We are thankful for the leadership of Courtney and the incredible work the staff of CLM have managed during this time. We are thankful for our Secretary, Jennifer, and Financial Administrator, Cindy, who have risen to face new challenges as they support the ministry of St. Luke's. We are thankful for our Custodial staff, Brian and Mikey, who adapted to new cleaning protocols many times throughout the year!

Most especially, we must always be thankful for the countless volunteers that keep St. Luke's running and our ministry excelling now and into the future. We are thankful for all of the other teams, committees, groups, and gatherings that have approached 2020 with patience, adaptability, and resilience knowing God is good and the love of Jesus Christ will see us through all challenges. It is because of you, that we are confident in saying that the Church is not closed!

We continue to look towards the future and, in Faith, work towards Ministry Excellence at St. Luke's Lutheran Church. May we all continue to hold St. Luke's in our prayers as we honor our past and look towards God's guidance for our future.

God's Peace and Blessings to you All,

**Eli Larson**, Council President

## **Minutes: Annual Meeting, February 16, 2020**

St. Luke's Lutheran Church

Call to Order: Serving as Chair, Congregation Council Vice President Bill Oliver called the meeting to order at 11:15 am. The meeting was attended by approximately 68 voting members of St. Luke's Lutheran Church and 16 youth.

Council Members Present: Luke Bedalov, Ashley Bergantini, Tim Grove, Chris Jackson, John Lindberg, Jim Kieso, Bill Oliver, Pam Olson, Sharon Wood

Opening Devotion: Pastor Lindsay Jordan led the opening devotion and prayer.

Approval of 2019 Annual Meeting Minutes: Vice President Oliver presented the annual meeting minutes of the February 10, 2019 for approval (page 26 of the 2019 annual report).

*A motion was made by John Tans and seconded by Fran Parson to approve the minutes of the February 10, 2019 as presented.*

*Motion approved.*

Report of the Nominating Committee: (page 40 of the 2019 annual report)

Vice President Oliver reviewed and presented the Report of the Nominating Committee to the members present.

*A motion was made by Sandy Hendrickson and seconded by Fran Parsons to accept the report as submitted by unanimous acclamation.*

*Motion approved.*

### **Old Business:**

#### Review of 2019 Financial Report

Finance Committee member, Ed Raether presented the 2019 Financial Report for review (page 40 & 41 of the 2019 annual report). He referenced ending 2019 with a deficit of approximately \$83,000. Expenses increased primarily as a result of increased staffing. For the majority of 2019, we had two pastors in place. There were also several maintenance projects that are not expected to recur in 2020.

Raether did note that 2020 giving to the General Fund must increase to fund planned staffing or St. Luke's would risk another deficit.

#### Review of Annual Committee Reports

Vice President Oliver suggested that everyone review the individual reports prepared by the leaders of the various ministries. He asked if anyone wanted to speak to their report or if there were any questions regarding the reports. None offered.

#### Other

No other Old Business issues were raised.

Vice President Oliver asked for any further Old Business. None offered.

#### **New Business:**

##### Proposed 2020 Spending Plan

Vice President Oliver called attention to the proposed 2020 Spending Plan (page 42 of the 2019 annual report). He asked if there were any questions for John Lindberg, Council Treasurer or Ed Raether, Finance Committee member. No questions were raised. Ed Raether spoke to the plan.

Vice President Oliver indicated he would entertain a motion to approve the 2020 Spending Plan as written.

*A motion was made by John Tans and seconded by Fran Parson to approve the 2020 Spending Plan as presented.*

*Motion approved.*

#### Other

Vice President Oliver asked for any further New Business or questions. None offered.

Adjournment:

Vice President Oliver then entertained a motion to adjourn the meeting.

*A motion was made and seconded to adjourn. Meeting adjourned at 11:32 am.*

#### **Closing:**

Pastor Jordan closed the meeting with prayer. Thanks be to God!

Respectfully Submitted,

**Sharon Wood**

Secretary

## **2020 Highlight Summary of Council Action**

### **February**

- The Council welcomed Laura Cameron, Jody Geibl and Grace Groskreutz as our youth council representative. Council elected Eli Larson as President, Bill Oliver as Vice President, Sherry Skogman as Secretary and John Lindberg as Treasurer.

### **March**

- The Governing Documents Subcommittee was formed to begin review of the documents.

### **April**

- Council decided to suspend in-person church services until May 1.
- The Council voted to accept the Payroll Protection & Unemployment small business loan.

### **May**

- With the payroll protection loan, St. Luke's was able to maintain full employment levels in accordance with the rules of the loan.
- Reviewed and voted to accept a plan for phased reopening of St. Luke's, when appropriate, while mitigating the risk of COVID-19 spreading.
- The council voted to continue the suspension of in-person worship to revisit plans in June allowing adequate time for implementation of the Phased Reopening Plan along with proper training for volunteers and staff.
- Voted to enact a limitation of 10 persons for group gatherings within the church building.
- Approved a re-appraisal of St. Luke's through the Facilities & Maintenance committee.
- Celebrated our essential Child Life Ministries staff as they continued to support our community's essential workers and families.

### **June**

- Received a thorough update from Courtney on the status of St. Luke's Child Life Ministry: both within the past year and currently within the COVID-19 pandemic.
- Elected to support the opportunity for in-person worship outdoors during the month of July with modifying risk mitigation plans for outdoor spaces.
- The council voted to continue the suspension of in-person worship to revisit plans in July while continuing the group gathering limitation of 10 persons or less.
- The council began to read the book Abundance by Michael R. Ward: a recommendation from the Stewardship for All Seasons Committee.

## **July**

- Began discussion on engaging in a forum on our commitment to inclusion and inherent bias.
- The council encouraged the continued use of outdoor spaces for in-person worship and requested the worship team increase the frequency to weekly, weather allowing.
- The council voted to continue the suspension of in-person worship to revisit plans in August while continuing the group gathering limitation of 10 persons or less.
- The council lifted up thanks and appreciation for the continued support of all St. Luke's church staff who continued their ministry.

## **August**

- Adopted an updated policy around alcohol and building use.
- The Governing Document Review Committee report continued progress but extended timeline due to the pandemic.
- Continued to support in-person worship outdoors during the month of September.
- The council voted to continue the suspension of in-person worship to revisit plans in September while continuing the group gathering limitation of 10 persons or less.

## **September**

- Received a report on the final plans for a workshop on Unconscious Bias and Historical Perspective to support our commitment to inclusion.
- Continued to support in-person worship outdoors during the month of October.
- The council voted to continue the suspension of in-person worship to revisit plans in September while continuing the group gathering limitation of 10 persons or less.
- Voted to offer virtual Christmas Eve and Christmas Day services along with postponing the traditional Thanksgiving worship service until next year (2021).
- Endorsed and approved recommendations received from the Stewardship committee.
- The council received, with thanksgiving (!! ) a bequest from the Shirley Harrits estate.
- Voted to approve the purchase and installation of a recommended awning with two executive officers signing the contract for work.

## **October**

- Joyously approved 11 names for the affirmation of baptism!
- Received word that the bank approved the paperwork seeking forgiveness of the loan associated with the Payroll Protection Program.
- Continued to support in-person worship outdoors during the month of November while weather and the City of Waukesha allows.
- The council voted to continue the suspension of in-person worship to revisit plans in November while continuing the group gathering limitation of 10 persons or less.
- Governing Documents Committee completed draft review and will revisit planning in 2021.
- Provided a written communication around the ongoing pandemic to the congregation.

## November

- A special session of the council was called on November 1st to meet with the Stewardship Committee and align stewardship goals.
- Hosted “St. Luke’s Response to COVID-19 Listening Session” for active listening and open discussion.
- Celebrated the success of the stewardship campaign.
- The council voted to continue the suspension of in-person worship to revisit plans in December while continuing the group gathering limitation of 10 persons or less.

## December

- Set the date for the Annual Meeting and adopted an emergency by-law resolution to allow the 2021 Annual meeting to be held using remote synchronous communication.
- Voted to establish an ad hoc committee for the preparation of the return to indoor worship and execute the St. Luke’s Risk Mitigation Strategy.
- Celebrated the success and ministry provided by our pastors for “drive through” Holy Communion.
- Gratefully received notification that the Paycheck Protection Program loan had been forgiven entirely.
- The council voted to continue the suspension of in-person worship to revisit plans in January while continuing the group gathering limitation of 10 persons or less.

## January

- Reviewed the proposed 2021 Spending Plan.
- Finalized logistical plans for the Annual Meeting.
- Updated and adopted the Plan for Reopening St. Luke’s Lutheran Church for in-person worship.
- The council voted to continue the suspension of in-person worship with a plan to offer in-person worship services beginning March 6/7.
- Beginning March 6/7, the council voted to increase in-person gatherings within the church to the capacity the room allowed, taking into account COVID protocol.
- Adopted a Director Insurance Benefit Policy.

## Endowment Committee

St. Luke’s Endowment Fund provides an excellent opportunity to fulfill our church mission of **Connecting, Growing, and Serving**. The Endowment Committee distributes money from the fund to local and global charities and provides scholarships to St. Luke’s members who are attending college or seminary.

St. Luke’s bylaws specifically direct the Endowment Committee to distribute available endowment funds, as calculated by the Investment Policy Statement, to educational,

charitable, or benevolent institutions, social concerns, capital improvements or debt reduction, and for student scholarships.

In 2020, a total of \$19,700 was distributed to the following organizations and ministries:

- Waukesha Housing Action Coalition-Winter Overflow Shelter
- Whittier Elementary
- Food Pantry of Waukesha County
- The Women's Center
- Hebron House of Hospitality
- Habitat for Humanity of Waukesha County
- National Alliance on Mental Illness of Waukesha County
- ERAs Senior Network
- Waukesha Free Clinic
- Waukesha Community Dental Clinic
- The Hope Center
- SOPHIA
- Greater Milwaukee Synod Outreach for Hope
- Greater Milwaukee Synod Mt. Meru Committee
- College scholarships for five St. Luke's students

The Endowment Committee will implement a new application process for student scholarships in 2021, with applications due by May 1 for distribution of scholarships in the fall.

The Endowment Fund is managed by Scott Heins, Certified Financial Planner with Investors Advisory Group (IAG). The fund balance was \$700,793 as of December 31, 2020. In 2021, a total of \$31,031 will be available for the committee's distribution of donations and scholarships.

Thanks to the great discussion and input of Endowment Committee Members this year, including Bill Oliver, as Vice President of Congregation Council, and Committee Members Diane Voit, RJ Hildebran, Mike Cameron, Mark Bjerke, and Lynn Lindberg, along with Pastor Jordan's insight and guidance.

Respectfully submitted,  
**Ann Grove**, Chairperson

## Facilities and Maintenance Committee

The Facilities & Maintenance Committee continues to be an active team of dedicated members of St. Luke's who work in tandem with custodial staff and the Amigos who are a dedicated group of volunteers with unique skills and life-experiences.

The Facilities & Maintenance Team focuses on handling many of the issues in caring for/maintaining our building and property. For those projects deemed too large to be handled by our Amigos, proposals from outside contractors are requested. Upon recommendations from the Finance Committee including funding and final approval by the Congregation Council, the projects are carried out.

In 2020, due to the pandemic which caused St. Luke's to stop in-worship services last March and all in-person meetings cancelled, and any of the in-process or contemplated projects were put on hold. We did hold some virtual meetings and provided updates to the Council as requested.

A few minor capital projects were approved including adding numbers to each outside door which is required locally and used by the Police Department in the event of an incident inside the building. We also purchased a one-year warranty for our new telephone system at a cost of \$1,609 along with purchasing an awning which has been installed over the staircase serving the CLM play area. The cost was \$7,000.

Possible capital projects for consideration for the next 1-3 years are as follows:

- Eventual replacement of an air conditioning unit serving the Hospitality Center/Cloninger Hall once it becomes inoperative-est. cost of about \$18,000-\$20,000.
- Eventual replacement of the air conditioning unit serving the sanctuary-\$40,000-\$50,000.
- Purchase new signage for the front and CLM signs. Est. cost from \$25,000-\$40,000.
- Consider a "key-card" entry door system-Est. cost of \$5,000+-funded by a possible grant.
- Possible purchase of a used flooring cleaning machine-Est. cost ranges from \$1,200-\$2,000.
- Replacement of outside water bibs-Est. cost of \$1,000-\$1,500-need outside plumber service.
- Replacement of back-flow gas piping-Est cost of \$500-\$1,000-work done by Amigos.
- Complete renovation of lower kitchen to "commercial status"-Est. cost from \$50,000 to \$75,000.

St. Luke's ongoing and weekly maintenance work carried out by the Amigos is highly unusual and their work saves us tens of thousands of dollars every year, and we thank them for what

they do week-after-week. Over the course of this year, due to the pandemic, the Amigos expended only about 750 hours of work, compared to about 2,000 hours in a normal year. We also thank the custodial staff for their efforts as well.

#### Projected Ongoing Maintenance Projects Carried Out by The Amigos Weekly/Monthly

- Continue updating old/obsolete fluorescent light fixture with new LED bulbs-about 500 left to replace resulting in energy savings of about \$4,000/year .
- Routine maintenance of heating system
- Touch-up painting and tuck-pointing as required.
- Repair leaking pipes and clear slow running drains as needed.
- Repair Child Life Ministries toys and desks and assemble new items.
- Service electrical issues as needed.
- Service and oil heat pumps twice per year.
- Monthly testing of boiler water for Ph levels 35.
- Monthly testing of fire extinguishers, emergency lights and exit lights.
- Mark all receptacles with reference to respective distribution panels.

We thank the Facilities & Maintenance Team including Pastor Jordan, Debbie Knee, Kathy Pederson, Ron Staub and Ron Pederson. We also extend our gratitude to Keith Jurkowski who provides oversight to our Committee and to the Amigos for some of their activities.

Finally, we pay tribute and say goodbye to our esteemed member and “technical guru”, Phil Helker, for his many years of service with this committee.

Respectfully submitted,  
**Ed Raether**, Interim Chair

## **Stewardship Committee**

The Stewardship Committee, under the leadership of Pastor Jordan and Pastor Bogie, began the planning for the 2021 stewardship appeal campaign using The Stewardship For All Seasons Handbook.

Given that all in-house worship services were cancelled from March until year-end, conducting a successful stewardship campaign would prove to be challenging.

Sustaining Ministry Excellence was the theme for our 2021 stewardship appeal. Monthly meetings began in January and were held throughout the year leading up to members submitting their Statements of Intent on Sunday November 8, 2020.

The goal of the ***Sustaining Ministry Excellence*** stewardship appeal was to increase gifts and offerings by \$67,000 in 2021, or a \$1,250 increase in weekly offerings. This included \$47,000 for sustaining ministry excellence, \$10,000 for supporting our online worship, and \$10,000 for building a contemporary worship band.

We also received a challenge grant for \$5,000 which would be released when 50% the congregation returned their Intent Statements, meaning that we needed 210 Intent Statements.

We had three Temple Talks in October/November leading up to Appeal Commitment Sunday, November 8, 2020, along with several mailings about the campaign to 650 households or Giving Units.

Because of the unusual circumstances caused by the pandemic with no in-person worship services, we scheduled a Phone-a-thon on Sunday, November 8, 2020 to remind people to return their Intent Statements. After a 45-minute training session for the callers, 21 callers made telephone calls to 430 Giving Units. We left messages with 240 Giving Units, talked with about 107 Giving Units and were unable to reach the remaining households.

Our 2021 stewardship campaign has been completed and we extend our sincere thanks to 214 giving units who returned their Intent Statements or entered their intent online. Since we exceeded our goal to receive at least 210 Statements, the \$5,000 challenge grant generously initiated by one of our member couples was released to the general fund.

The stewardship campaign had three goals and unfortunately, we did not meet any of them. We had hoped to see pledges that provided for an increase of our general fund giving to a level of \$1,250/week, additional financial support for our online worship needs, and, for resources to build a contemporary worship band. As of now only \$643.69/week has been pledged. This shortfall severely impacts not only our plans to move ahead with the two initiative worship programs, but to fully support our general ministry as well. We are hopeful and pray that the non-pledging Giving Units will provide the additional offerings to our general fund to get us to the \$1,250/week that we need to fund all our programs.

The Stewardship Team invites all of you to grow in giving, so that we can grow into the future of God's mission in Waukesha. Give generously. Give proportionally. Give of yourselves, your time, and your talents. Engage in our ministries. Through us, God's love is poured out into the world. Currently, giving to our General Fund must increase to support our programs and staffing including funding help for our online worship services and beginning an alternative worship service with a Praise Band. Remember that the offerings we make to God are used to reach far and wide. The work we do is a light that shines before others, giving glory to God. As we serve

people in the name of Jesus Christ, we proclaim that God's love is continuing to be poured out in this world.

The Stewardship Team would like to thank Pastor Jordan and Pastor Bogie for their inspiration and leadership and to the Congregation Council for approving the purchase/use of the Stewardship For All Seasons Synod sponsored program. Also, thanks to Jennifer Dopke for managing the letters and brochures for mailing, to Cindy Maigatter for putting together financial data and processing the Intent Statements, to Fran Parson for her help in the Phone-a-thon along with all the callers, and to Chris Jackson's students who put together all the mailings. In addition, thank you to Pastor Sandy Chrostowski, Ann Grove, Chris Jackson, Laura Cameron, and Jack Tans for their respective leadership and countless hours they spent on making our stewardship program a success.

Respectfully Submitted,  
**Edward W. Raether and Jack Tans, Co-Chairs**

## **Debt Reduction Campaign**

On March 17-18, 2018 we kicked off the debt reduction campaign, "Let it Shine"! Our goal was to receive pledges of \$750,000 over the next three years, which was met by commitments from 164 Giving Units.

As of December 31, 2020:

- \$40,720 has been received through pledges fully paid from 15 Giving Units.
- \$241,223 has been received from 52 Giving Units who pledged \$178,495 and collectively gave an additional \$62,728 beyond their respective pledges. What wonderful generosity!!
- \$336,450 has been received from 80 Giving Units who are continuing toward their full commitment of \$497,171.
- \$45,306 has been received from 87 Giving Units who did not make a formal pledge.
- \$34,091 is outstanding from 17 Giving Units who have not yet contributed toward their pledges.

Total giving for the 33-month period is \$663,699, or approximately 88% of our \$750,000 goal. This indicates that we are moving positively towards achieving our goal by March 20-21, 2021.

We are extremely grateful to all our members and friends for their stewardship, generosity and for honoring their respective pledges. Everyone should be proud of the part they played in all our debt reduction campaigns to date.

Members of the Debt Reduction Program Team include: Co-Chair Ed Raether, Co-Chair Jack Tans, Harold Bloch, Paul Geibl, Chris Jackson, June Kieckhaefer, Jill Larson, Fran Parson, Sharon Wood, and former congregation member Cathy Whitsitt.

Respectfully submitted by **Ed Raether** and **Jack Tans**

## **Nominating Committee**

The following have been nominated to serve on the **Congregation Council** of St. Luke's Lutheran Church for a term of three years. (Elect 3)

Anne Marie Vassalotti  
Brian Edlbeck  
Dayna Bjerke

The following has been nominated to serve on the **Congregation Council** of St. Luke's Lutheran Church for a term of one year. (Elect 1)

Nora Cerroni

The following have been nominated to serve on the **Endowment Committee** of St. Luke's Lutheran Church for a term of three years. (Elect 2)

RJ Hildebran (i)  
Diane Voit (i)

The following have been nominated to serve on the **Finance Committee** of St. Luke's Lutheran Church for a term of three years. (Elect 1)

John Tans

The following have been nominated to serve on the **Personnel Committee** of St. Luke's Lutheran Church for a term of three years. (Elect 2)

Michelle Bedalov (i)  
Laura Tank (i)

The following have been nominated to serve on the **Personnel Committee** of St. Luke's Lutheran Church for a term of one year. (Elect 1)

Eileen Kron

The following have been nominated to serve on the **Nominating Committee** of St. Luke's Lutheran Church for 2021. (Elect 2)

Anne Erke  
Fran Parson

Submitted by 2020 Nominating Committee

**Kyle Bedalov**  
**RJ Hildebran**  
**Chris Jackson**  
**Pastor Lindsay Jordan**  
**Eli Larson**  
**Sharon Wood**

## **2020 Financial Report**

### THOSE WHO SERVED:

Treasurer:	John Lindberg	
Financial Secretary:	Cindy Maigatter	
Chairman Finance Committee:	Brad Skogman	
Finance Committee Members:	Ed Raether	David Clark
	Robbin Krueger	Harold Bloch
	Jenny Thorstad	Pastor Lindsay Jordan

### 2020 FINANCIAL REPORT:

St. Luke's was impacted financially by the pandemic in the last year. With the help of \$195,800 provided by the Paycheck Protection Program, we were able to keep up with staffing, regular expenses, and additional expenses incurred in order to transition to on-line and outdoor worship. General contributions did remain constant through November, but did not bring in the expected December surplus as historically provided. CLM had to follow strict guidelines in regard to allowed number of children in care while still maintaining staffing for each limited classroom. CLM was able to secure \$154,000 in grant funding from the Department of Children and Families to cover incentive pay programs, continuing education, heightened safety and

cleaning measures, and support for Essential Worker families. The grants allowed us to provide safe, dedicated care to our staff and families without any financial burden.

Despite the grants received, we ended the year with a small deficit of approximately \$17,000. In 2021, without the grant programs, giving to the General Fund and the number of children in CLM must increase to fund planned staffing or St. Luke’s risks having another deficit.

Giving to the sanctuary renewal/building fund continues to be strong and only slightly lower than pledges received during the Capital Campaign.

General Fund

	<u>2020*</u>	<u>2019</u>	<u>2018</u>
General Income	549,555	623,841	603,086
General Expenses	712,495	736,346	595,248
Miscellaneous Income - Church & CLM	157,410		
Miscellaneous Income - CLM	51,829		
CLM Income	608,125	740,834	715,343
CLM Expenses	671,884	711,522	698,544

Building Fund / Sanctuary Renewal

Building/Sanctuary Income	216,163	188,660	301,828
Building/Sanctuary Expenses	219,451	195,214	385,901
Payments on Principal	57,612	154,450	45,955
Mortgage Balance	1,673,730	1,731,342	1,885,792

Memorial Fund

507,043

Endowment Fund

Total Assets	705,964
Restricted Fund/Orig. End	<u>398,082</u>
Unrestricted Funds	307,882

\*Corrections were made in 2020 to adjust for errors in 2019. A complete report is available in the church office upon request.

# Spending Plan 2021

	2020 Adjusted Actual	2021 Proposed Plan	
<b>MINISTRIES</b>			
<b>Connecting</b>			
Worship and Music	8,425	10,950	
Fellowship	2,015	3,400	
	<b>10,440</b>	<b>14,350</b>	
<b>Growing</b>			
Learning	2,222	6,900	
Youth	2,044	1,775	
	<b>4,266</b>	<b>8,675</b>	
<b>Serving</b>			
Benevolence Ministries	57,640	57,850	
Community	11,933	12,250	
	<b>69,572</b>	<b>70,100</b>	
	<b>84,279</b>	<b>93,125</b>	
<b>MINISTRY SUPPORT</b>			
<b>Stewardship</b>	3,738	4,950	
<b>Facilities</b>	119,958	123,700	
<b>Administration</b>	52,485	49,845	
<b>Ministry Team</b>			
Salaries	297,966	279,792	
Benefits	103,766	105,521	
Allowances	66,759	68,969	
	<b>468,491</b>	<b>454,282</b>	
	<b>644,671</b>	<b>632,777</b>	
<b>CHILD LIFE MINISTRIES</b>	<b>668,015</b>	<b>692,085</b>	
<b>MINISTRIES</b>	84,279	93,125	10.5%
<b>MINISTRY SUPPORT</b>	644,671	632,777	-1.8%
<b>CHILD LIFE MINISTRIES</b>	668,015	692,085	3.6%
<b>TOTAL FINANCIAL PLAN</b>	<b>1,396,965</b>	<b>1,417,986</b>	1.5%

## In Memoriam

“Now, Lord, You have kept Your promise, and You may let Your servant go in peace. For my own eyes I have seen Your salvation, which You have made ready in the presence of all people. I am the Resurrection and the Life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die.”

With gratitude we remember the following who have been called to the Church Triumphant during the past year:

### St. Luke’s Members:

Norma Knee

Loren Joseph Emery

Janice Diane Greuel

Karen Sue Matsen

Philip Lewis Helker

Shirley Irene Vogt

Charles E. Putz

Shirley Mae Harrits

Lois Behling

John J. Maile

John David Steiner

Catherine T. Douglas

Ethel Weiss

Myrtle Ester

Carla Smith

Helen Faultersack

Marlene Murphy

Carol Tadder

### Friends of St. Luke’s:

Brenda Leigh Lawrence

Aimee Sutton

## 2020 Monthly Mission Envelopes

- January      **Lutheran Disaster Response:** This organization of the ELCA brings God’s hope, healing and renewal to people whose lives have been disrupted by disasters in the United States and around the world. In 2018 Lutheran Disaster Response provided ongoing assistance to those affected by wildfires, hurricanes, tsunamis, flooding, earthquakes, drought, war and conflicts.
- February      **Whittier School Partnership and Blessings in a Backpack Program:** St. Luke’s has a great relationship with Whittier Elementary School. Prior to COVID, people from St. Luke’s were in the school building on a weekly, and almost daily basis. We partner with Blessings in a Backpack to provide take-home meals to Whittier students and families, supplying food over weekends when students do not have access to school breakfast or lunch.
- March      **Hope Center:** St. Luke’s supports Hope Center each month with \$400. All gifts will help offset this amount from our General Fund.

- April      **Tanzania Partnership:** We give thanks for our Tanzania partnership and offer our gifts to continue to support eight congregations. We support them through prayer, through learning, through relationship building and through financial assistance as well.
- May        **ERAs Senior Network:** St. Luke's supports ERAs with \$300 per month. All gifts will help offset this amount from our General Fund.
- June       **Lutheran World Relief:** Financial gifts are sent to Lutheran World Relief to support the purchase and shipping of extra blankets and quilts in addition to the many made by the Needle and Thimble group.
- July        **ERAs Senior Network** (*see above*)
- August     **Seminaries of the Church:** Luther Seminary and Wartburg Seminary
- September **Healing Hearts:** Healing Hearts of Waukesha County offers a peer-to-peer support program for children and teens, ages 4 through 18, who are grieving the loss of a loved one due to death, divorce, separation, incarceration, military deployment, or immigration.
- October    **Tanzania Partnership** (*see above*)
- November **ELCA World Hunger & Waukesha Food Pantry:** During the month of Thanksgiving we are motivated to share a portion of the gifts we have received from God with others so they too receive the gift of food. The ELCA World Hunger program is highly regarded in its effectiveness of its ministry as is the Waukesha Food Pantry in its ministry to Waukesha residents.
- December **St. Luke's Endowment Fund:** The Endowment Committee distributes money from the fund to local and global charities and provides scholarships to St. Luke's members who are attending college or seminary.

## **100<sup>th</sup> Anniversary Committee**

Planning for the 100<sup>th</sup> anniversary of St. Luke's began on January 19, 2020, with a brainstorming meeting in the Chapel. The group broke into eight subcommittees to plan a year-long celebration to run from August up to the weekend of August 28-29, 2021. They decided on a theme: "Fed at God's Table," a logo, and a plan for outreach into the community. Meetings continued via ZOOM once or twice per month through December.

Each month there is an outreach focus; 100's of ways to support our community partners. In August, to celebrate 25 years of our Child Life Ministry program, we collected donations for

new playground equipment. Other outreaches have been to volunteer with ERAs Senior Programs, and to support our partners at Whittier Elementary School and the Meru Diocese in Tanzania.

The Endowment Committee has announced six \$500 St. Luke's Lutheran Church Endowment Fund Centennial Scholarships designed to support our members pursuing post-secondary education. Applications for consideration are due to the church office by May 1.

Former pastors as well as sons and daughters of St. Luke's have been invited to return to preach throughout 2021. Those that are not able to join us in-person were invited to send a small biography that will be included in a comprehensive congregational history that will be distributed.

The Anniversary Committee also created a special 2021 calendar with each month displaying historical events from St. Luke's past. The photos from our archives offered a fantastic memento and a look back on our 100 years. The donation price of each calendar was \$10 and proceeds from our sales will be used to fund a commissioned hymn in honor of our anniversary. We also plan to support the cost of our August 2021 anniversary celebration dinner to potentially make it more affordable for families.

We purchased 500 calendars that were sold during worship services in Cutler Park, in the church parking lot during drive-in communion services, or were picked up in our office. One of our members purchased 215 calendars that were sent to about 90 members selected on a random basis, and the rest were given to all former pastors, sons and daughters, the Food Pantry, the Women's Center, and many other friends and neighbors.

Look for special opportunities in 2021 to support our anniversary celebration with opportunities to purchase items of clothing, participate in a pictorial directory, and other monthly events.

We pray for the end of this pandemic in order that we may celebrate together during the weekend of August 28-29<sup>th</sup>. A meal and celebratory services are being planned.

# Simply Giving

## **Simply Giving – Giving Made Easy**

The Simply Giving Program is a convenient, safe, and simple way for you to make automatic payments to St. Luke’s through electronic funds transfer (EFT) directly from your checking or savings accounts. This program is offered at St. Luke’s through Thrivent Financial Bank in partnership with Vanco Services. Enrolling is easy: Use the Simply Giving Form to initiate or change your gifts. A copy of the form is on the next page.

## **Telling Others About Simply Giving**

If you’re a Simply Giving user, you know how easy it is to make offerings according to your schedule. You also have peace of mind, knowing that whether you are here or away, you are still supporting our important ministry. Let others around you know that you are a Simply Giving user using Simply Giving cards available in the pews. When the plate goes by, simply place the card in the offering. Not only will others see that you give automatically and regularly, but you’ll help others know how easy it is to give through Simply Giving.

## **Giving Through Your Phone**

St. Luke’s has a relationship with Omella, so that givers can make gifts and/or payments through smartphones. Omella is a safe and convenient means to make an offering using Apple Pay, Google Pay, Venmo, debit/credit cards, or your own checking account. To use it, point your phone’s camera at the QR Code and it will invite you to go to Omella where you can quickly and easily make the gift. Try it now, using the QR code to the right.



Open your camera app and point it here

# SIMPLY GIVING AUTHORIZATION FORM

ST LUKE'S LUTHERAN CHURCH



ENVELOPE NUMBER:		DATE:	
Effective date of authorization: ____ / ____ / ____			
Type of authorization: <input type="checkbox"/> New authorization <input type="checkbox"/> Change donation amount <input type="checkbox"/> Change donation date <input type="checkbox"/> Change banking information <input type="checkbox"/> Discontinue electronic donation			
Last Name		First Name	
Address			
City		State	Zip
Email Address			
DATE OF FIRST DONATION: ____ / ____ / ____	FREQUENCY OF DONATION: <input type="checkbox"/> Weekly – Mondays <input type="checkbox"/> Monthly on the 1 <sup>st</sup> <input type="checkbox"/> Monthly on the 15 <sup>th</sup>	FUNDS: <input type="checkbox"/> General Fund (Operating) <input type="checkbox"/> Building/Mortgage Fund <input type="checkbox"/> Monthly Mission <input type="checkbox"/> Sanctuary/Debt Reduction <input type="checkbox"/> Other _____	AMOUNTS: \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ Total \$ _____
CHECKING / SAVINGS	Please debit my donation from my (check one): <input type="checkbox"/> Savings Account (contact your financial institution for Routing #) <input type="checkbox"/> Checking Account (attach a voided check below)		Routing Number: _____ Valid Routing # must start with 0, 1, 2, or 3  Account Number: _____ 01234567890123456789012345678901 Routing Number      Account Number      Check Number
	I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization.  Authorized Signature: _____ Date: _____		

*If using a checking account, please attach a voided check at the bottom of this page.*

**PLEASE RETURN TO THE CHURCH OFFICE**  
 St. Luke's Lutheran Church  
 300 Carroll Street  
 Waukesha, WI 53186